**Cambridge Minor Lacrosse Association**

Board of Directors Meeting  
July 27th, 2025 at 7:00pm  
@ 900 Jamieson Parkway, Cambridge

**Present:** Jeff Lankowski, Kalin Wilson, Kim Ford, Kelly Gillespie, Jason Gillespie, Natasha Dalton

**Regrets:** Brady Campbell, Katrina Campbell, Shayna Devoe, Aaron O’Keefe

**Call to Order**

Meeting called to order at 7:02pm by Jeff Lankowski.  
*M/S/C: KIM FORD / KELLY GILLESPIE / CARRIED*

**Approval of Previous Meeting Minutes**

*Motion: to approve the minutes from the April 14th, 2025 board meeting minutes as presented.*  
*M/S/C: KALIN WILSON / KELLY GILLESPIE / CARRIED*

**Presidents Report**

Jeff reported that he spoke with Aaron regarding a concern on the U11-2 team. A parent submitted a complaint about an assistant coach though Aaron was not certain which individual the complaint referred to.

Jeff proposed the creation of two annual recognition awards: “Volunteer of the Year” and “Coach of the Year,” to acknowledge outstanding contributions within the organization.

He also attended the recent zone meeting during which the playoff schedule was developed. Jeff expressed dissatisfaction with how the process was handled and indicated that he would raise these concerns at future meetings.

Additionally, Jeff noted that timekeepers who are no longer active should be removed from the organization’s records. He reminded the board that coaches need to sign in at Provincials.

It was mentioned that Kim may receive fines from Eddy related to a drinking incident.

Lastly, Jeff shared that Jason will be posting a message promoting respect at Provincials and will tag the Ontario Lacrosse Association (OLA) in the post.

**Directors Reports**

* **Vice President Report**

Nothing to report.

* **Secretary Report**

Nothing to report.

* **Treasurer Report**

**Account Balances (as of June 30, 2025):**

* CMLA Account: $32,016.87
* Bingo Account: $6,452.75

**Payments and Financial Activity:**

* Jersey costs paid in full – $25,490
* $13,196 paid from Bingo funds
  + Note: Jerseys cannot be charged to teams next year
* Regular season floor time paid in full – $29,012.38
* This covers 45 hours, an increase from 40 hours last year
* A credit of $2,391.16 remains, available for use in fall sessions
* Referees and timekeepers for May and June have been paid
* Waiting on final zone games to process July referee payments
* All Zone, OLA, team, and Provincial fees have been paid in full
* Season refunds issued – $5,917.50 (25 total refunds)

**Communication and Administration:**

* Created a WhatsApp group for team managers (including Kelly) to support efficient communication and respond to ongoing questions
* Assisted managers with setting up team bank accounts

**Upcoming Priorities:**

* Process remaining payments to N. Rose and July timekeepers
* Watch for any final fines or OLA-related fees
* Finalize the budget for presentation at the AGM

**Off-Season Planning:**

* Suggest reviewing team banking arrangements, including a possible change from TD to a different bank
* Explore enabling outgoing e-transfers from the main account with two-step authorization
* Begin discussion around potential increases to registration or team fees to address rising costs (floor time, referees/timekeepers, and OLA/Provincial fees)
* **Registrar Report**

Nothing to report.

* **Rep/Travel Report**

A parent concern was brought forward regarding an assistant coach on the U11-2 team. At this time, the specific individual referenced in the complaint has not been confirmed.

* **Scheduling Report**

Kalin reported that Guelph Ball Hockey reached out to offer floor time availability after 12 PM. Plans for a fall session are tentatively in place, with programming scheduled for Mondays and Wednesdays from 6:00 to 7:00 PM (September 14th – October 26th), pending permit approval. The program is expected to alternate weekly between skills and drills and game play, with a participation fee of $100. The anticipated start date is the week of September 14, though final dates are still to be confirmed.

It was suggested that three hours per evening be booked to accommodate grouped age divisions: U5/U7, U9/U11, and U13/U15. Kim proposed involving U17 players to assist with the younger U5 and U7 groups, which could count toward their volunteer hours, potentially in exchange for free or discounted participation.

Winter sessions are expected to run on Sundays at 12:00, 1:00, and 2:00 PM, with a lower registration fee of $50. Toques with pom-poms and pinnies will be provided by Uncommon Fit for participants .

* **Coach and Player Development Report**

Trevor reported that over the course of the season, he provided support to coaches and arenas by helping distribute equipment, including additional balls and shot clocks, as needed. He also assisted Paul with the distribution of jerseys and helped resolve a jersey-related issue. In addition, he supported the setup and repair of lacrosse nets, including tying nets and delivering them to Dickson, where one net was found to be destroyed and will require replacement. Two remaining nets still need to be delivered to Galt.

Trevor helped coordinate and support two goalie clinics with Nick Rose, working around regular practices and games, and assisting in organizing shooters for the sessions. He also served as head coach for the U15 team and coached the U22 team, while assisting with the U13-2 team.

Looking ahead, Trevor has connected with coaches regarding support for the fall sessions. Todd and Evan confirmed their availability to help, while no response has been received yet from Grant or Kyle. Trevor noted he will continue to assist as needed and is committed to helping run fall sessions, support full winter goalie clinics, assist with net delivery to Galt, and help organize the locker during the offseason.

* **Equipment Report**

Paul reported receiving positive feedback from the recent goalie clinic. Nick Rose is available for additional sessions in September and October, and Wendy has also been identified as a potential instructor, offering a closer and more affordable option. Paul proposed a seven-session goalie development program for $100, which would include some swag and be open to both current and new goalies.

He noted that the supply of lacrosse balls is running low and that several nets need to be re-laced. Net repair kits cost approximately $70 each, and the relacing can be completed internally. Paul raised the question of what to do with old, oversized goalie gear and suggested checking with Tom L. to see if any of it could be donated. He also proposed selling unused gear through Facebook Marketplace to recoup some costs.

Looking ahead, Paul recommended beginning the search for CAT1 and CAT2 equipment early and exploring the possibility of using Bingo funds to support more CAT1 purchases. He also suggested repurposing old jerseys into pinnies for practice use. Some parents have expressed interest in purchasing jerseys rather than renting them.

Lastly, Paul emphasized that team managers will be responsible for returning all assigned equipment at the end of the season, including jerseys, iPads, buckets, balls, and chargers.

* **Social Media Report**

Jason reported that he has actively promoted the organization, its players, and events throughout the season via social media channels. He live-streamed games regularly on the organization’s YouTube channel and posted important announcements, including provincial schedules, goalie clinics, team fundraisers, tournaments, team sponsors, and the 50/50 draw. He also ensured scores were updated promptly on the website.

Looking ahead, Jason plans to focus on promoting the upcoming fall sessions, the AGM, and ongoing organizational updates. Notably, the recent 50/50 draw winner generously donated their winnings back to the organization.

* **Special Events Report**

Kelly reported organizing the Minor Day event at the Jr. B game, successfully securing prize donations from local businesses. She managed the scheduling of Bingo volunteers for upcoming dates, noting that some board members have yet to volunteer. Extra Bingo assignments are offered monthly for interested members.

Throughout the season, Kelly completed Bingo reports, assisted team managers by answering questions via the group chat, and sold croc charms, with inventory still available. She also attended the second goalie clinic and took photos for promotional use.

Looking ahead, Kelly will continue assigning Bingo dates and support fall and winter clinic activities, including registration, check-in, swag orders, and potentially arranging custom pinnies or winter toques. She also participated in an Indigenous event with Brady and is exploring ideas for a similar event next year at Benny’s.

* **Referee in Chief Report**

Dylan reported that he assigned referees and timekeepers for all home games using the Horizon system, maintaining a consistent group of eight timekeepers and six referees. He also prepared the necessary information for payments and submitted it to the Treasurer.

Looking ahead, Dylan will ensure that referees and timekeepers are paid for July and assist with the coordination of fall and winter sessions. For 2026, he proposed increasing the pay rate for timekeepers to match local standards, noting that both Guelph and Kitchener-Waterloo pay $20.00 per game. He is also exploring options to streamline payments, including e-transfer methods.

* **Marketing**

Natasha reported that she took team photos and videos of the U5 group on behalf of Jason for promotional use. She is currently working on a fall lacrosse flyer to distribute to community centres and local businesses to help promote the upcoming sessions. Finalization of the flyer is pending confirmation of dates and times for the fall programming.

She also attended her first tournament this season and shared that she is looking forward to experiencing Provincials for the first time.

**New Business**

* Dylan proposed increasing referee and timekeeper pay to a minimum wage standard and suggested implementing e-transfer payment options to streamline compensation.
* Kim raised the possibility of changing the team managers’ banking from TD to an alternative institution for improved efficiency.
* Natasha shared concerns and questions she has received from parents, which will be addressed as part of ongoing communications.
* Fall programming and Provincials were also discussed as important upcoming priorities, with plans to finalize details in the coming weeks.
* **AGM & Returning Directors**

The board confirmed that all current directors will be returning for the next term. The Annual General Meeting (AGM) was scheduled for September 14th at 6:00 PM, to be held at the Scout House. Brady was appointed as the AGM host.

**Old Business**

**Date of Next Meeting**

September 14th at 6:00 PM (AGM) @ the Scout House.

**Adjournment**

*Motion: To adjourn the meeting at 9:03pm  
M/S/C: NATASHA DALTON / KALIN WILSON / CARRIED*

Signatures:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Name Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Name Date