**Cambridge Minor Lacrosse Association**

Annual General Meeting
September 14th, 2025 at 6:30pm
@ 640 Ellis Road, Cambridge

**Present:** Jeff Lankowski, Kalin Wilson, Kim Ford, Kelly Gillespie, Jason Gillespie, Natasha Dalton, Brady Campbell, Katrina Campbell, Aaron O’Keefe, Shayna Devoe

**General Members:** 23 members in attendance

**Others Present:** Eddy Jack, Zone 8 President

**Call to Order**

Meeting called to order at 6:30pm by Brady Campbell.
*M/S/C: SHAYNA DEVOE / KATRINA CAMPBELL / CARRIED*

**Official Vote Count**

Official vote count: 22

**Approval of 2025 AGM Agenda**

*Motion: to approve the agenda for the 2025 Annual General Meeting presented.*
*M/S/C: KATRINA CAMPBELL / NATASHA DALTON / CARRIED*

**Approval of Previous AGM Meeting Minutes**

*Motion: to approve the minutes from the October 9th, 2024, Annual General Meeting as presented.*
*M/S/C: KALIN WILSON /KELLY GILLESPIE / CARRIED*

**Presidents Report**

The President noted that 2025 was a successful year for the association, highlighted by the introduction of new fall and winter programs designed to support player development across all skill levels. The travel program fielded eight teams this season, including the return of a U15 team.

Jeff acknowledged the significant time and effort contributed by all Board members to ensure smooth operations throughout the season. He also reported that several CMLA players advanced to higher levels of lacrosse during the year.

Jeff attended a zone meeting today and based on numbers, there is potential that U22 may fold and players in this age group will go into a pool to play together. There are not enough numbers to support the division; this is a direct response from the Ontario Lacrosse Association.

Looking ahead to 2026, the President emphasized the importance of continuing to grow the game in Cambridge. Plans include offering discounted or free programs to increase accessibility, further advertising and promoting lacrosse within the City, and maintaining the strong partnership between CMLA and the Jr. B program.

The volunteer of the year award was given to Trevor Ford. The coach of the year award was given to Brady Campbell. Plaques will be presented once available. Moving forward, a subcommittee of the board will be developed to acknowledge these awards.

**Directors Reports**

* **Vice President Report**

The Vice President reported that 2025 was another productive year with positive progress across the organization. He oversaw overall operations with the support of dedicated volunteers, acknowledging their hard work and commitment. Brady assisted in the further implementation of off-season training and lacrosse sessions, while also coaching and mentoring players who participated.

He noted that the U5/U7 program was highly successful under his leadership, and he additionally stepped in as head coach of the U11-2 team when the previous coach was unable to continue.

Looking ahead to 2026, the Vice President emphasized the need to advocate for expanding CMLA’s boundary to ensure fairer access to players and help strengthen registration numbers in Cambridge. He highlighted the importance of continuing to offer “TRY Lacrosse” sessions at the U5/U7, U9, and U11 levels to boost participation and sustain growth within the organization. Brady also stressed the value of maintaining affordable off-season training opportunities, encouraging all members to take advantage of these programs. While growth is currently modest, he noted that steady progress is being made and reinforced the importance of increasing both membership numbers and community reach.

Lastly, the Vice President expressed his commitment to seeing the development of a successful women’s program within CMLA. As a father of two daughters, he underscored the importance of building a competitive and inclusive program that will provide opportunities that have not been available in previous years.

* **Secretary Report**

The Secretary reported on the key responsibilities carried out in 2025, including recording and distributing minutes for all regular Board meetings to ensure accurate documentation of motions and decisions. She attended scheduled zone meetings to represent CMLA and reported back on relevant updates.

Shayna supported the registration and tryout process by assisting with player sign-ins and jersey distribution. She also developed and finalized a Managers Guide and Checklist, providing a simplified reference tool to support volunteers in team administration. Records and correspondence were maintained in accordance with the CMLA Constitution and bylaws.

Looking ahead to 2026, the Secretary will continue to ensure timely and consistent meeting documentation and communication. She plans to support Board members and managers with resources that strengthen organizational efficiency and compliance, while also exploring options to improve digital storage and sharing of minutes and guides, making information more accessible to volunteers and the Board.

* **Treasurer Report**

**Income & Expense Report – 2025 Season**

**Income**

Registration (includes Tryouts): $39,752.48

Travel Fees: $23,540.00

Jersey Rental Fee: $7,500.00

2024/2025 Winter Session: $3,450.00

U22/Jr B Player OLA/Admin Fee Reimbursement: $137.20

Croc Charm Sales: $520.00

2025 Fall Session: *still in registration status*

Other Income: $31,754.65

**Total Income:** $106,654.33

**Expenses**

AGM: $998.02

Administration: $3,483.94

Banking Fees: $7.50

Coaching Clinics: $1,360.00

Equipment: $13,812.99

Executive Insurance: $1,420.20

Fall Session: *still in registration status*

Fines: $270.00

Floor Time (regular season): $29,226.38

Goalie Clinics (regular season): $1,680.00

Marketing: $897.98

OLA Team Fees: $2,919.00

Provincials: $6,300.00

Referee Clinic: $1,050.00

Referee/Timekeeper Labour: $4,877.78

Refunds: $5,917.50

SAGM: $1,199.84

Swag: $3,852.00

Trainer Course: $179.39

Website: $1,406.85

Zone Team Fees: $350.00

**Total Expenses:** $81,209.37

**Ending Balance:** $25,444.96

**Bingo Income & Expense Report – 2024 Season**

**Income**

Balance Forward: $11,040.79

Bingo Funds: $19,425.09

Total Income: $30,465.88

Expenses

Administration: $175.89

Banking Fees: $88.00

Equipment: $15,289.42

Goalie Clinic: $1,680.00

Helmet Stickers: $233.80

2024/2025 Winter Sessions: $3,780.00

**Total Expenses:** $21,247.11

**Ending Balance:** $9,218.77

Looking ahead to 2026, the Treasurer will explore alternative banking options to reduce fees and improve efficiency, including accounts with two-person authentication for e-transfers. Efforts will also focus on securing e-transfer privileges for the main account to streamline payments to referees and timekeepers, making the process more convenient and easier to track.

* **Registrar Report**

The Registrar presented the registration numbers for the 2025 season as follows:

U5: 34 players

U7: 13 players

U9: 17 players

U11: 31 players

U13: 39 players

U15: 20 players

U22: 21 players

In addition, 52 volunteers participated as bench staff on teams.

* **Rep/Travel Report**

The Rep/Travel Director reported that 2025 saw changes to the OLA tournament structure, which allowed teams to register directly through the new system. As a result, most teams were able to secure the tournaments of their choice, with only minor issues occurring in some age groups due to centre response times.

Aaron participated in release requests early in the season, providing education to parents about when a release is possible. He emphasized that many release denials come from Zone 8 and the OLA and are not the result of decisions made by CMLA.

He assisted with coach selection, ensuring certifications were achieved and necessary information was provided to the Registrar. He also helped to secure a replacement coach mid-season for the U11-2 team to ensure the team could continue, noting that increasing coaching compensation should be considered to help attract and retain qualified coaches.

Throughout the season, Aaron supported team managers by answering questions and met with teams pre-season to review the CMLA Constitution, expectations of players, parents, and coaches, and the harassment policy, underscoring the zero-tolerance rule for harassment.

He was involved in addressing an issue with a family who withdrew their child from the organization, noting that while the outcome was not ideal, efforts were made to resolve the matter. Additionally, he ensured teams received the necessary information about provincial tournaments and rostered players ahead of the June 15 deadline.

Looking ahead to 2026, Aaron expressed his intention to stand for re-election to continue supporting CMLA. His focus will be on boosting registration numbers, educating families, and further developing his knowledge of the organization and sport in order to better serve players and their families during the summer box season.

* **Scheduling Report**

The Scheduling Director reported that 2025 was a busy and rewarding season for CMLA. A total of 44 home games were hosted across the rep divisions, along with 255 hours of practice time. Careful coordination ensured that all age groups received balanced access to the floor, while managing the many moving parts involved in scheduling.

Highlights of the year included securing fall floor time at Duncan Mac and winter floor time at Guelph Ball Hockey to provide consistent off-season opportunities. Work with the City of Cambridge resulted in floor allocations at Dickson, Duncan Mac, and Galt Arena for the 2025 season. The schedule was adjusted as needed to accommodate coach requests and Zone playoffs, with efforts made to maximize floor time across all divisions. Additional responsibilities included booking provincial hotels for all rep teams and coordinating with the Treasurer to register tournaments. A well-organized Zone 8 Scheduling Director also contributed to a smooth scheduling meeting in April.

Challenges during the season included reduced floor time at Galt Arena, which limited the ability to host multiple games on the same night and made referee scheduling more difficult. Additional Friday night floor time at Dickson was less than ideal for players and families. Zone 8 Playoffs remained unorganized, causing last-minute changes, scheduling uncertainty, and delays in confirmation from other zones.

Looking ahead to 2026, priorities include working with the City to explore additional and more consistent floor time at Galt Arena, gathering blackout dates from coaches to minimize last-minute changes, and continuing to coordinate hotel bookings for rep teams well in advance. The Scheduling Director also recommended investigating free scheduling software to help streamline communication and reduce manual adjustments.

* **Coach and Player Development Report**

The Director of Player and Coach Development reported that in 2025 he supported the organization by purchasing training aids and coaching both as a head coach and an assistant. He developed and implemented plans for fall and winter clinics and played an active role in running them.

Pre- and post-season coaches’ meetings were introduced to strengthen communication and alignment, and a WhatsApp group chat was created for coaches to share ideas and resources more easily. The Director also assisted the Equipment Director with various tasks and coordinated the Nick Rose goalie clinics, with additional Wende sessions scheduled.

Looking ahead to 2026, the Director plans to continue leading fall and winter sessions, while also organizing in-person coaches’ gatherings throughout the year to foster collaboration and system coordination. He will support the purchase of additional training aids, continue to partner with Wende for goalie clinics, coach within the organization, and provide assistance with other tasks as required.

* **Equipment Report**

The Equipment Director reported that in 2025 he completed a detailed equipment inventory and re-evaluated the process for borrowing equipment to ensure proper return and condition. A new supplier was sourced for jerseys, jersey bags, uniforms, and association swag. Paul also assisted in securing trainers for goaltender development clinics and arranged for additional storage to support the upcoming off-season.

Looking ahead to 2026, the Equipment Director plans to replace worn or broken equipment, evaluate options for managing old jerseys, and continue to support the Director of Development with clinics. He will also remain committed to assisting CMLA in the overall growth and development of the game.

* **Social Media Report**

The Media Director reported that 2025 was a strong year for communications and community engagement. Social media presence continued to grow, with Instagram followers increasing from 1,368 to 1,518 and Facebook followers rising from 1,049 to 1,066, reflecting steady community interest in the association.

Throughout the season, social media channels were used to share game day updates, celebrate player achievements, introduce coaches, and promote association events. These platforms also played a key role in recruiting volunteers for Bingo assignments. By maintaining consistent and engaging communication, the association strengthened its community presence and showcased the pride and dedication of players and families.

Looking ahead to 2026, the Media Director expressed excitement about further growing CMLA’s media reach and impact. Each season provides an opportunity to share the story of Cambridge Minor Lacrosse, and with continued dedication and support, the association will strengthen its presence and celebrate even more achievements in the years ahead.

* **Special Events Report**

The Special Events Director reported that 2025 was her first year in the role, during which she helped organize both team-focused and community-based events that brought players and families together while also promoting the association to new participants.

Highlights included organizing Jr. B Night, where numerous prizes were secured from local businesses for the draw. This event provided CMLA’s minor players with a firsthand look at the Jr. Lacrosse game-day experience. CMLA also participated in the WCDSB Indigenous Culture Day, sharing the history of lacrosse with students, and will take part in the grand re-opening of Preston Arena in September to showcase the sport and the organization.

Managing bingo volunteers was a major responsibility this year. The Director acknowledged and thanked members who covered both regular and extra shifts, ensuring the organization met all commitments. To encourage participation, an incentive program was introduced offering a chance to win one of two $150 gift cards for the ILA Lacrosse Store in Six Nations, with the draw scheduled for December 2025.

The association’s ongoing partnership with the Cambridge Bingo & Gaming Center continues to be a vital source of funding. These funds allowed CMLA to keep fee increases minimal, provide fall, winter, and goalie clinics at little to no cost to participants, purchase new training equipment, and help cover the cost of new jerseys.

Looking ahead to 2026, the Special Events Director plans to secure volunteers to support CMLA’s participation in more local events such as the Canada Day celebrations, the Hespeler Market, and Indigenous Culture Day. These events will provide opportunities to strengthen community connections and attract new players to the association.

* **Referee in Chief Report**

The Referee-in-Chief reported that during the 2025 season, CMLA utilized four experienced referees from Cambridge and welcomed two new referees. Out-of-town officials from Brantford, Guelph, and Kitchener-Waterloo were brought in as needed and reimbursed at $0.55 per kilometre. Referee fees were set by the OLA based on age group and were paid by CMLA at the end of each month.

CMLA reimbursed $175 toward the cost of the box referee clinic for local referees, provided they completed a minimum of three games with the organization.

Several experienced timekeepers returned this season, supported by a few new additions. Training included an in-person session and a slide presentation on using GameSheet, the iPad scoring app. New timekeepers were paired with experienced ones until they were comfortable managing the shot clock, time clock, and scoring system. Timekeepers were paid $15 per game, with payments issued monthly.

The Referee-in-Chief worked closely with the scheduler to manage game changes and entered all games into the Horizon referee app, with exhibition Zone games added automatically. The app was also used to assign referees and timekeepers, and coordination with the Treasurer ensured timely payment for all.

Looking ahead to 2026, Dylan plans to work with the Treasurer to explore the possibility of making payments via e-transfer for added convenience. He will also review timekeeper compensation to determine if an increase is warranted in order to better align with surrounding centres.

* **Marketing**

The Marketing Director reported that she joined the CMLA Board in February 2025. As a new member, her initial focus was on reviewing past marketing strategies, identifying what had worked well, and finding opportunities to strengthen outreach and engagement. Since that time, she has concentrated on raising the association’s visibility within the community, supporting program promotion, and improving communication with parents and members.

Accomplishments from February 2025 to the present included:

* + Improving Communication & Marketing Infrastructure
	+ Created a dedicated marketing email to streamline inquiries and communications.
	+ Developed a new Team Sponsorship Page to highlight opportunities for local businesses and potential sponsors.
	+ Promoting CMLA Programs & Events
	+ Designed flyers for Fall Programs, “Try-It” Sessions, and Mo-Lax League.
	+ Coordinated flyer distribution to recreation centres, libraries, local businesses, and through social media, community groups, and parent networks.
	+ Supported community engagement by distributing CMLA swag during the Winter Session.
	+ Secured local media coverage with the new jersey reveal featured in Cambridge Today.
	+ Enhancing Social Media & Content Creation
	+ Captured photos and video of U5, U7, and U9 programs for use in promotions.
	+ Increased CMLA’s presence in local Facebook groups and online platforms to reach new families.
	+ Community & Zone Involvement
	+ Attended the Zone 8 Meeting in April to represent CMLA and remain informed about regional initiatives.
	+ Collected and shared feedback from parents with the Board to strengthen communication and programming.

Looking ahead to 2026, Natasha will focus on developing a comprehensive marketing strategy to improve outreach and drive registration growth. She plans to continue supporting social media channels with timely and engaging content, build stronger relationships with local media outlets for consistent coverage, and expand marketing reach through improved flyer distribution, community partnerships, and targeted promotion. Collaboration with board members, coaches, and parents will also remain a priority to ensure communication remains clear and responsive.

**Financial Statements**

The financial statements were presented by Treasurer, Kim Fords, as provided in the directors report. Kim clarified that a portion of the jerseys were paid for through Bingo funds, which is why the amount is higher than in previous years.

*Motion: to approve the Financial Statements as presented by the Treasurer, as presented.*
*M/S/C: DYLAN GILLESPIE / KELLY GILLESPIE / CARRIED*

**Proposed Amendments**

The reason for the proposed changes is for growth at the association level.

Brady presented the proposed amendments, provided in the AGM package. These included:

* **Addition of New Board Position – Director of Girls Lacrosse**

*Motion: That Section 3.02 and Bylaw 2.01 be amended to add the position of Director of Girls Lacrosse, with duties as outlined in the AGM package.*

***FOR****: 22 /* ***AGAINST****: 0 /* ***ABSTAINED****: 0 /* ***CARRIED***

* **Addition of New Board Position – Director of Off-Season Training & Programming**

*Motion: That Section 3.02 and Bylaw 2.01 be amended to add the position of Director of Off-Season Training & Programming, with duties as outlined in the AGM package.*

***FOR****: 22 /* ***AGAINST****: 0 / ABSTAINED: 0 /* ***CARRIED***

* **Coaching Compensation Policy for Non-Parent Coaches**

*Motion: That Section 7.14 – Representative Teams Coaches – Compensation be amended to permit payment of up to $2,000 for qualified non-parent head coaches recruited from outside the Association, as outlined in the AGM package.*

***FOR****: 22 /* ***AGAINST****: 0 /* ***ABSTAINED****: 0 /* ***CARRIED***

Ideally, the funding would be approved from the BINGO funds. Registration fees can also contribute to these payments. It is also important to note that CMLA fees are lowest across the zone, and this increase can also offset the funding for these coaches.

* **U22 / Jr. B Player Card Allocation**

*Original Motion:*

*That Section 7.07 – Commitment to Rep/Zone be amended to include a subsection on U22 player card allocation in partnership with Cambridge Jr. B, as outlined in the AGM package.*

*Amendment:*

*That the motion be amended to include the clarification that, in addition to the OLA fee, the SportzSoft fee and Lacrosse Canada levy fee shall also be reimbursed by Cambridge Jr. B, with all fees to be paid back by the end of the minor season.*

*Amended Motion (as carried):*

*That Section 7.07 – Commitment to Rep/Zone be amended to include a subsection on U22 player card allocation in partnership with Cambridge Jr. B, as outlined in the AGM package, with the addition and clarification of the OLA fee, SportzSoft fee, and Lacrosse Canada levy fee, all to be paid back by the end of the minor season.*

***FOR****: 22 /* ***AGAINST****: 0 /* ***ABSTAINED****: 0 /* ***CARRIED***

* **Bingo Volunteer Sessions**

*Amended Motion: That Section 7.07 – Commitment to Rep/Zone be amended to include a subsection requiring each team to provide volunteers for OLG Bingo, as outlined in the AGM package. Amendment to increase to 3 BINGO volunteers.*

***FOR****: 21 /* ***AGAINST****: 1 /* ***ABSTAINED****: 0 /* ***CARRIED***

*Motion: That the ballots from all votes conducted at the 2025 Annual General Meeting be destroyed.
M/S/C: SHERRY ROY / TREVOR FORD / CARRIED*

**Election of Board Members**

* President (2 years)
Nominated: **Jeff Lankowski**
By: Kalin Wilson, Seconded by Shayna Devoe
Position Status: **Accepted**
* Secretary (2 years)
Nominated: **Shayna Devoe**
By: Kalin Wilson, Seconded by Kim Ford
Position Status: **Accepted**
* Registrar (2 years)
Nominated: **Katrina Campbell**
By: Kim Ford, Seconded by Shayna Devoe
Position Status: **Accepted**
* House League (1 year) – Vacant in 2025
Nominated: **Garrett Weatherup**
By: Shayna Devoe, Seconded by Trevor Ford
Position Status: **Accepted**
* Director of Rep (2 years)
Nominated: **Aaron O’Keefe**
By: Kelly Gillespie, Seconded by Kalin Wilson
Position Status: **Accepted**
* Referee in Chief (2 years)
Nominated: **Dylan Gillespie**
By: Katrina Campbell, Seconded by Shayna Devoe

Nominated: **Bryton Taylor**By: Kalin Wilson, Seconded by Owen Graham
By a vote - Dylan: 14, Bryton: 8
Position Status: **Accepted by Dylan Gillespie**

* Media (2 years)
Nominated: **Jason Gillespie**
By: Sherry Roy, Seconded by Kalin Wilson
Position Status: **Accepted**
* Scheduler (2 years)
Nominated: **Kalin Wilson**
By: Shayna Devoe, Seconded by Trevor Ford
Position Status: **Accepted**
* Paperweight (1 year) – Vacant in 2025
Nominated: **Owen Graham**
By: Shayna Devoe, Seconded by Jamie Tomes
Position Status: **Accepted**
* Special Events (2 years)
Nominated: **Kelly Gillespie**
By: Dylan Gillespie, Seconded by Sherry Roy
Position Status: **Accepted**
* Marketing (1 year)
Nominated: **Natasha Dalton**
By: Shayna Devoe, Seconded by Katrina Campbell
Position Status: **Accepted**
* Director of Off-Season Training & Programming (2 years)
Nominated: **Michael Colvin**
By: Shayna Devoe, Seconded by Trevor Ford
Position Status: **Accepted**
* Director of Girls Lacrosse (1 year)
Nominated: **None**
Position Status: **Vacant**

*Motion: That the ballots from the election for Referee in Chief be destroyed.
M/S/C: TREVOR FORD / KALIN WILSON / CARRIED*

**Adjournment**

The meeting was adjourned at 8:15pm by Brady Campbell *M/S/C: KIM FORD / JASON GILLESPIE / CARRIED*

Signatures:

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Signature Name Date

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Signature Name Date